

CLERK'S OFFICE

APPROVED

Date: 1-11-11

Submitted by: Chair of the Assembly at the
Request of the Mayor

Prepared by: Dept. of Law

For reading: December 14, 2010

**ANCHORAGE, ALASKA
AO No. 2010-93**

**AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS
3.20.010 AND 3.20.070 TO RESTRUCTURE THE OFFICE OF THE MUNICIPAL
MANAGER TO REALIGN DIVISION OF SAFETY INTO A SECTION UNDER
THE DIVISION OF RISK MANAGEMENT WITHIN THE EXECUTIVE BRANCH.**

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 3.20.010 is amended to replace the *August 2010 - Executive Branch Organization* chart, appended/linked to the section, with the *January 2011 - Executive Branch Organization* chart, attached as **Exhibit A**, as follows:

3.20.010 Executive and administrative order.

The executive branch of the municipal government shall be organized as provided in this chapter and the following plan:

GRAPHIC LINK: [Click here](#)

(AO No. 79-27; AO No. 88-82; AO No. 90-15(S); AO No. 91-173(S); AO No. 94-135(S), § 2, 7-12-94; AO No. 2000-105(S), § 2, 6-27-00; AO No. 2000-141(S), § 2, 9-26-00; AO No. 2002-130, § 4, 9-10-02; AO No. 2003-109, § 1, 9-9-03; AO No. 2004-136, § 1, 12-7-04; AO No. 2005-142, § 1, 10-25-05; AO No. 2009-21, § 1, 2-24-09; AO No. 2009-101, § 6, 8-25-09)

Charter references: Qualifications of mayor, § 5.01; appointment of officers and department heads, §§ 5.02(a), 5.03--5.05.

Cross references: Office of emergency management, § 3.80.010; emergency proclamations by the mayor, § 3.80.040.

Section 2. Anchorage Municipal Code section 3.20.070 is amended to read as follows (*the remainder of the section is not affected, and therefore not set out*):

3.20.070 Executive branch organization.

*** *** ***

B. Within the office of the municipal manager and reporting to the municipal manager are office of Emergency Management, Risk Management, [Safety,] Transportation Inspection, and the following departments:

*** *** ***

*** **

(AO No. 21-76; AO No. 59-76; AO No. 283-76; AO No. 77-359; AO No. 78-82; AO No. 78-113; AO No. 78-121; AO No. 79-27; AO No. 80-5; AO No. 82-49; AO No. 83-159; AO No. 85-8; AO No. 86-204; AO No. 88-47(S); AO No. 88-82; AO No. 89-10; AO No. 89-18; AO No. 89-39; AO No. 90-15(S); AO No. 91-173(S); AO No. 92-79; AO No. 92-148; AO No. 94-135(S), § 8, 7-12-94; AO No. 95-141, § 1, 7-11-95; AO No. 96-47, § 2, 3-5-96; Ord. No. 98-115(S), § 3, 7-1-98; AO No. 2003-109, § 6, 9-9-03; AO No. 2004-132, § 2, 10-12-04; AO No. 2004-136, § 2, 12-7-04; AO No. 2005-142, § 2, 10-25-05; AO No. 2008-90(S), § 2, 1-1-09; AO No. 2009-21, § 2, 2-24-09; AO No. 2009-101, § 6, 8-25-09)

Editor's note: AO No. 2000-105(S), § 2, adopted June 27, 2000, repealed § 3.20.070, which pertained to municipal organizations. See the Code Comparative Table. Subsequently, AO No. 2003-109, § 6, effective Sept. 9, 2003, added provisions designated as 3.20.070 to read as herein set out. Charter references: Appointment of department heads, § 5.02(a); municipal manager, § 5.03; municipal attorney, § 5.04.

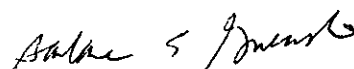
Section 3. This ordinance shall become effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 11th day of January, 2011.



Chair of the Assembly

ATTEST:



Municipal Clerk

MUNICIPALITY OF ANCHORAGE
Summary of Economic Effects -- General Government

AO Number: 2010-93

Title: **AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE
 SECTIONS 3.20.010 AND 3.20.070 TO RESTRUCTURE THE OFFICE OF
 THE MUNICIPAL MANAGER TO REALIGN DIVISION OF SAFETY INTO A
 SECTION UNDER THE DIVISION OF RISK MANAGEMENT WITHIN THE
 EXECUTIVE BRANCH.**

Sponsor: **MAYOR**
 Preparing Agency: Municipal Manager
 Others Impacted: Risk Management, Safety,
 Municipality of Anchorage

CHANGES IN EXPENDITURES AND REVENUES:	(In Thousands of Dollars)				
	FY10	FY11	FY12	FY13	FY14
Operating Expenditures	<0>	<0>	<0>	<0>	<0>
1000 Personal Services					
2000 Non-Labor					
3900 Contributions					
4000 Debt Service					
TOTAL DIRECT COSTS:	<0>	<0>	<0>	<0>	<0>
Add: 6000 Charges from Others					
Less: 7000 Charges to Others					
FUNCTION COST:	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES:					
CAPITAL:					
POSITIONS: FT/PT and Temp					

PUBLIC SECTOR ECONOMIC EFFECTS:

Realignment within the Office of the Municipal Manager to move the Division of Safety into a Section under the Division of Risk Management will result in an estimated reduction of exposure to loss, which will reflect a reduction in reimbursements made from the Self Insured Fund (602), reduce departmental overhead and improve internal efficiencies for the public sector. The estimated amount of savings is not quantifiable at this time.

PRIVATE SECTOR ECONOMIC EFFECTS:

Realignment within the Office of the Municipal Manager to move the Division of Safety into Section under the Division of Risk Management will result in an estimated reduction of exposure to loss, which will reflect a reduction in reimbursements made from the Self-Insured Fund (602) and improve internal efficiencies requiring no additional taxes to the private sector. The estimated amount of savings is not quantifiable at this time.

Prepared by: George J. Vakalis

Telephone: 343-7110



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
No. AM 690-2010

Meeting Date: December 14, 2010

1 **From:** MAYOR

2
3 **Subject:** AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE
4 SECTIONS 3.20.010 AND 3.20.070 TO RESTRUCTURE THE OFFICE
5 OF THE MUNICIPAL MANAGER TO REALIGN DIVISION OF SAFETY
6 INTO A SECTION UNDER THE DIVISION OF RISK MANAGEMENT
7 WITHIN THE EXECUTIVE BRANCH.
8

9 This ordinance is the Administration's 2011 Executive Organization for Assembly
10 approval. The amendments to chapter 3.20 establish organizational responsibilities and
11 provide the basis for identifying 2011 expenditure reductions.
12

13 The ordinance realigns the existing organization structure to better reflect the priorities
14 of this Administration. The Municipality will benefit from a consolidated effort in the
15 realignment of the Division of Safety into a Section under the Division of Risk
16 Management in the Office of the Municipal Manager through combined strategies to
17 reduce accidents, increase employee training and awareness, promote prevention
18 programs, and centralize administrative functions (Exhibit B). The restructuring of the
19 Office of the Municipal Manager will:
20

- 21 • Provide an approach that should result in a reduction of exposure to loss, which
22 will reflect a reduction in reimbursements paid from the Self Insured Fund (602).
- 23 • Provide Departments with a more comprehensive assessment of losses and
24 involve them in the preventive measure(s) aspect of loss.
- 25 • Provide ability to identify root cause of accidents and proximate cause in a more
26 efficient manner and provide Departments with information and training to reduce
27 financial loss on an immediate basis.
- 28 • Provide a consolidated effort to affect change with combined training to Directors
29 and Supervisors with investigative techniques to establish root and proximate
30 causation of accidents, which will enable Departments to reduce loss and identify
31 possible human resource issues.
- 32 • Provide additional time allocation for safety inspections and assistance to the
33 Directors and Supervisors through combining administrative functions.
34
35
36
37
38
39

1 The primary organizational issue this reorganization is intended to address is reducing
2 potential loss expense and increase productivity through synergy.
3

4 The primary feature of this reorganization is to provide focus on the frequency and
5 severity of losses presently facing the Municipality of Anchorage. This may allow each
6 Department and Department Head a better opportunity to control their losses.
7

8 Implementation of this reorganization will be effective January 2011, although there will
9 be an ongoing effort to identify additional organizational improvement opportunities.
10 Once implemented, this structure is expected to reduce potential loss and expense for
11 the entire Municipality.
12
13

14 **THE ADMINISTRATION RECOMMENDS APPROVAL OF AN ORDINANCE**
15 **AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.070**
16 **TO RESTRUCTURE THE OFFICE OF THE MUNICIPAL MANAGER TO REALIGN**
17 **DIVISION OF SAFETY INTO A SECTION UNDER THE DIVISION OF RISK**
18 **MANAGEMENT WITHIN THE EXECUTIVE BRANCH.**
19

20 Prepared by: Office of the Municipal Manager
21 Concur: Cheryl L. Frasca, Office of Management & Budget Director
22 Concur: Nancy B. Usera, Employment Relations Director
23 Concur: Dennis A. Wheeler, Municipal Attorney
24 Concur: George J. Vakalis, Municipal Manager
25 Respectfully submitted, Daniel A. Sullivan, Mayor
26
27

January 2011 Executive Branch Organization

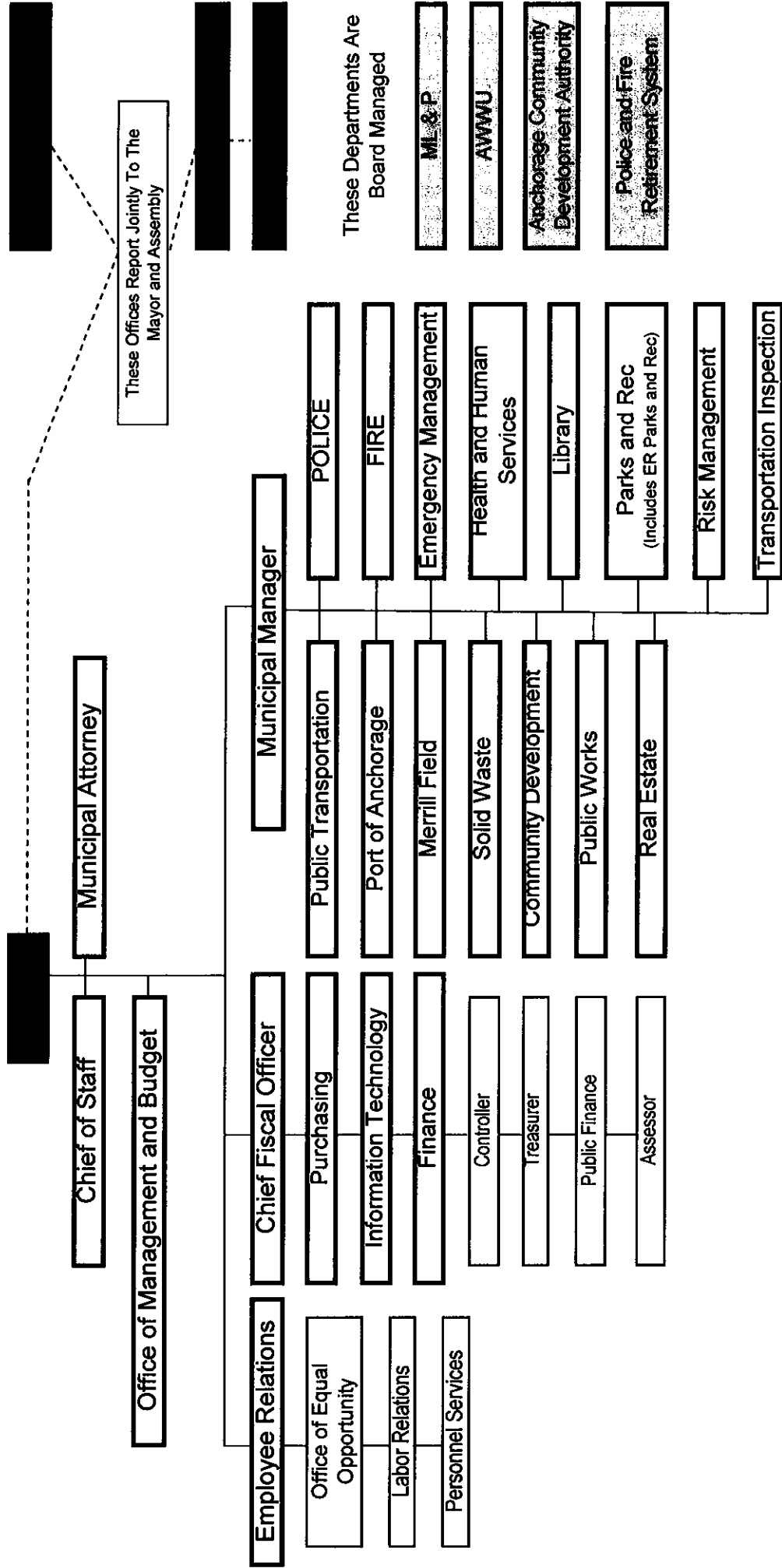
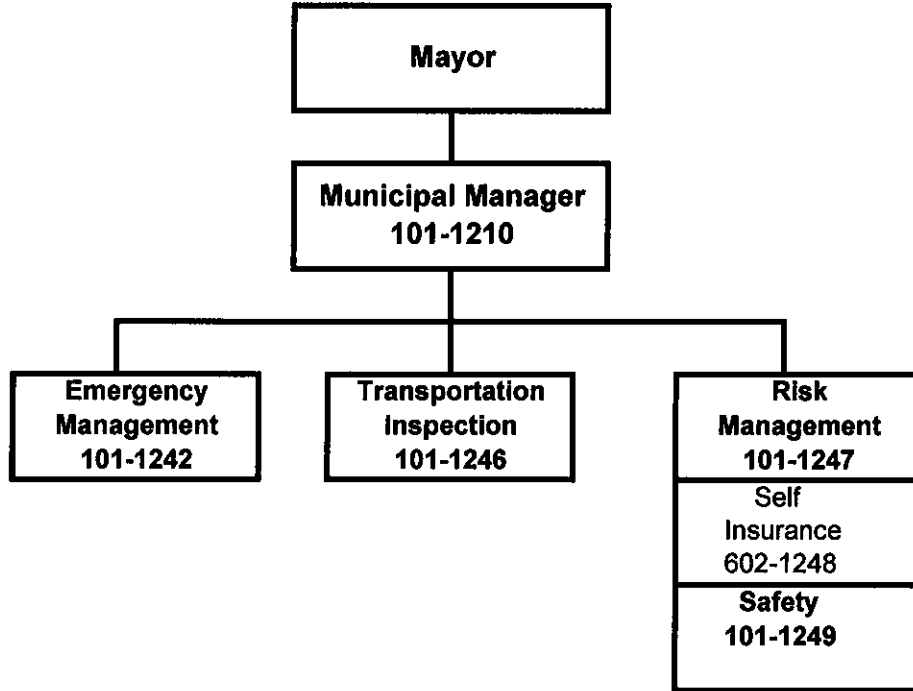


Exhibit B

Office of the Municipal Manager Organization Chart/Fund-Allocation



Content ID: 009632

Type: Ordinance - AO

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.070 TO RESTRUCTURE THE OFFICE OF

Title: THE MUNICIPAL MANAGER TO REALIGN DIVISION OF SAFETY INTO A SECTION UNDER THE DIVISION OF RISK MANAGEMENT WITHIN THE EXECUTIVE BRANCH.

Author: klebesadelm

Initiating Dept: Mayor

Select Routing: Standard

Review Depts: OMB, ER

Date Prepared: 11/18/10 9:05 AM

Director Name: George J. Vakalis

Assembly Meeting Date: 12/14/10

Public Hearing Date: 1/11/11

Workflow Name	Action Date	Action	User	Security Group	Content ID
Clerk_Admin_SubWorkflow	12/10/10 10:31 AM	Exit	Joy Maglaqui	Public	009632
MuniManager_SubWorkflow	12/10/10 10:31 AM	Approve	Joy Maglaqui	Public	009632
Legal_SubWorkflow	12/7/10 5:34 PM	Approve	Rhonda Westover	Public	009632
Finance_SubWorkflow	12/7/10 5:27 PM	Approve	Lucinda Mahoney	Public	009632
OMB_SubWorkflow	12/6/10 1:50 PM	Approve	Cheryl Frasca	Public	009632
ER_SubWorkflow	12/6/10 12:17 PM	Approve	Nancy Usera	Public	009632
Mayor_SubWorkflow	12/6/10 12:00 PM	Approve	Joy Maglaqui	Public	009632
AllOrdinanceWorkflow	12/6/10 11:49 AM	Checkin	Tawny Klebesadel	Public	009632
OMB_SubWorkflow	12/6/10 10:59 AM	Reject	Cheryl Frasca	Public	009632
ER_SubWorkflow	12/6/10 9:10 AM	Approve	Nancy Usera	Public	009632
Mayor_SubWorkflow	11/19/10 1:32 PM	Approve	Joy Maglaqui	Public	009632
AllOrdinanceWorkflow	11/19/10 1:30 PM	Checkin	Tawny Klebesadel	Public	009632
Mayor_SubWorkflow	11/19/10 1:09 PM	Reject	Joy Maglaqui	Public	009632
AllOrdinanceWorkflow	11/19/10 1:03 PM	Checkin	Tawny Klebesadel	Public	009632
OMB_SubWorkflow	11/19/10 8:44 AM	Reject	Cheryl Frasca	Public	009632
ER_SubWorkflow	11/18/10 11:41 AM	Approve	Nancy Usera	Public	009632
Mayor_SubWorkflow	11/18/10 11:24 AM	Approve	Joy Maglaqui	Public	009632
AllOrdinanceWorkflow	11/18/10 10:29 AM	Checkin	Tawny Klebesadel	Public	009632
Mayor_SubWorkflow	11/18/10 9:13 AM	Reject	Joy Maglaqui	Public	009632
AllOrdinanceWorkflow	11/18/10 9:10 AM	Checkin	Tawny Klebesadel	Public	009632

A. J. Klebesadel